

HILL-STEAD MUSEUM

2023 Wedding Rental Rates

Discover the timeless elegance and versatile spaces of one of Connecticut's premier historic properties.

Makeshift Theater	<p>An historic Arts and Crafts room in the Carriage Barn</p> <p>Capacities: Seated receptions: 40- 95 guests Standing receptions: 175 guests Ceremonies, seated in rows: 150 guests Fees: \$3,900 \$3000 (winter rate from November-April)* *Please note that if a wedding ceremony is added, there will be an additional fee of \$800</p> <p>Fee includes six hour rental, a life-time membership to Hill-Stead Museum, ceremony rehearsal time, access to the grounds for photography, use of the bride's room, a Museum Representative and security coverage.</p>
Sunken Garden	<p>A one-acre perennial garden with summer house and stone walls</p> <p>Capacities: Seated ceremonies: 150 guests Cocktail hour: Up to 300 guests This space is used for the ceremony or Cocktail hour of a fully booked wedding and cannot accommodate a wedding reception on its own.</p> <p>The fee for this space as a cocktail hour is included in booking a reception at Hill-Stead.</p> <p>The fee for a ceremony added to a reception in the Sunken Garden is an additional \$800.</p>
Veranda & West Lawn	<p>A superb setting with Mount Vernon-styled porch and vistas</p> <p>Capacities: Seated receptions or ceremonies: 250+ guests Standing receptions or ceremonies (seated in rows): 250+ guests Fee: \$7,800</p> <p>Please note if a wedding ceremony is added, there will be an additional fee of \$800 Fee includes six hour rental, a life-time membership to Hill-Stead Museum, ceremony rehearsal time, access to the grounds for photography, use of the bride's room, a Museum Representative and security coverage. This area will accommodate up to a 80'x120' tent. As a courtesy to our neighbors, events must conclude by 10:30 p.m.</p>

Grass Court	<p>A green grassy glen with views of the house and access to both the West Lawn and Sunken Garden. This area was originally the grass tennis court.</p> <p>Capacities: Seated receptions or ceremonies: 225 guests Standing receptions or ceremonies (seated in rows): 250 guests Fee: \$5,800</p> <p>*Please note that if a wedding ceremony is included, there will be an additional fee.</p> <p>Fee includes six hour rental, a life-time membership to Hill-Stead Museum ceremony rehearsal time, access to the grounds for photography, use of the bride's room, a Museum Representative and security coverage This area will accommodate up to a 60'x100' tent. As a courtesy to our neighbors, events must conclude by 10:30 p.m.</p>
CUSTOMIZED OPTION	<p>Ceremony Only- No reception included Fee: \$3,000</p> <p>Fee includes three hour rental, a life-time membership to Hill-Stead Museum ceremony rehearsal time, access to the grounds for photography, use of the bride's room, a Museum Representative and security coverage.</p> <p>Available spaces for these options include the Sunken Garden, West Lawn, North Lawn and the Makeshift Theater.</p>
CUSTOMIZED OPTION	<p>The Grand Entrance! Fee: \$5,000</p> <p>Fee includes photo opportunities inside the museum (Drawing Room only) for up to 8, use of the grand staircase for couple (to walk down and for photography), and opening of the front Veranda door for presentation to guests onto the West Lawn.</p>
Outdoor Photography \$350 for two hours	This is only for weddings not hosting a wedding on site. Wedding parties must arrive on the museum property no later than 5:30pm. Sessions must be scheduled in advance.
Damage Deposit \$500	Refundable if repairs or extraordinary cleaning services are not needed following the facilities use. This deposit is required for all events.
Open House-Style Tour of the First Floor of the Museum \$600	All guests will have access to the Museum for one hour of your choosing between 4pm and 7pm (6pm is the latest the tour can be scheduled). Docents will be stationed on the first floor and can interact with guests while they leisurely tour in an open house style format.
Ceremony Fee added to a booked reception \$800	For a ceremony anywhere on the property added to a reception on site.
Fire Watch Fee \$700	Required by state law for tented events; provides for two Town of Farmington firepersons and a fire vehicle on the grounds during the event.

Rentals extending more than six hours will incur an additional \$400 per hour.

Lifetime Membership for two or family Benefits:

- Complimentary, unlimited Museum admission
- Complimentary or reduced admission to Museum programs and events
 - A 10% discount in the Museum Shop
- Expanded benefits/discounts on family programming

Museum Equipment and Furniture Rental for indoor events only:

Hill-Stead Museum has the following items available for use in either the Makeshift Theater, Pope Board Room, Glass Room or new Exhibit Space when available. These are not available for outdoor tented weddings. **An additional \$400 rental and set-up fee will be charged for use of any of these items.**

- Eleven 8' tables
- Six 6' tables
- Ten 60" round tables
- Six high top cocktail tables
- 65 gold Chiavari chairs
- 40 black plastic folding chairs
- Podium
- Screen, laptop, LCD projector
- Coat racks

Deposit.

Reservation is made when the contract is signed by the Renter/Host and returned to Hill-Stead Museum with a \$1000 non-refundable deposit. Renter/Host will receive a contract with terms and payment schedule.

Insurance

Thirty (30) days prior to the scheduled event, Renter/Host must provide the museum with a certificate of general public liability insurance, naming Hill-Stead Museum as additional insured with a minimum limit of \$1 million, against claims for bodily injury, property liability and damage. If liquor is to be served, the caterer or bartender must furnish a certificate of insurance showing liability, liquor liability, automobile liability and workers compensation coverage.

Rentals and Catering

Catering, tent and equipment rentals may be arranged through Hill-Stead's approved vendors. We will be pleased to assist you with questions and recommendations.

For more information or to request a tour of Hill-Stead's event spaces, please contact:

Jennifer Mooney, Director of Private Rentals and Corporate Functions

860.677.4787 ext. 134, mooneyj@hillstead.org